



**AGENDA
ANNUAL MEETING OF MEMBERS**

**Wednesday, 31 July 2024
8:00 am US Eastern Daylight Time**

The agenda is as follows:

1. Call to Order and Opening Remarks
2. Introduction of the Board of Governors
3. Report of the Chair
4. Report of the President and CEO
5. Report of the CFO
6. Election of the Chair and Vice Chair
7. Election of Governors
8. Ratification of the External Auditor
9. Other Business
10. Adjournment
11. Questions and Comments from Members

Participants can access the meeting as follows:

Please use the following link to join the live audio webcast:

<https://cfainstitute-org.zoom.us/j/91468000077>

You can also dial into the session, if preferred, by calling +1 877 853 5247 (US toll free) and entering the meeting ID: 914 6800 0077. If you need a different number, you can find your local number [here](#).

If you want to ask a question during the webcast, use the Q&A function at any time during the meeting. Please include your full name and CFA Institute ID number. If you do not know your ID number, please provide your email address that is on record with the organization.

ANNUAL MEETING OF MEMBERS
RULES OF PROCEDURE

IN ORDER TO ALLOW PARTICIPATION BY AS MANY REGULAR MEMBERS AS POSSIBLE, IN A FAIR AND ORDERLY MANNER, THE FOLLOWING RULES WILL GOVERN THIS MEETING:

1. **The meeting will be conducted as per the formal agenda set forth on the previous page.**
2. **Only Regular Members of record as of the close of business on 23 May 2024 or their duly authorized proxies are eligible to vote on, comment, ask questions or otherwise address the meeting.**
3. **Submitting questions and comments during the meeting.** Eligible Regular Members may submit questions and comments on specific agenda items at the time such matters are addressed per the agenda. Comments and questions not related to a specific agenda item are to be reserved for the period provided on the agenda for questions and comments from members.

Please submit questions and comments during the meeting through the webcast Q&A function. Include your full name and CFA Institute ID number when providing a question or comment. If you do not know your CFA Institute ID number, please provide your email address that is on record with the organization.

The Chair may choose to group similar questions to allow for covering as many issues as possible in the allotted time.

4. **Voting during the meeting.** Eligible Regular Members who did not cast their ballot by proxy or want to change their vote may do so by submitting a meeting ballot. To access the **meeting ballot** (<https://vote.escvote.com/cfainstitute>), you will need your CFA Institute ID number and Election Validation number provided by the election tabulator (Election Services Corporation).

Need your CFA Institute ID number? If you cannot remember your CFA Institute ID number, please contact CFA Institute Customer Service for assistance by **email** (info@cfainstitute.org) or call +1 (800) 247-8132 (US Toll-Free) / +1 (434) 951-5499.

Need your Election Validation number? If you cannot remember your Election Validation Number, please **click here** (<https://vote.escvote.com/cfainstitute/AccessCodeLookUp.asp?dflg=D>) to have it sent to the e-mail address you have on file with CFA Institute or call +1 (866) 720-4357 (US Toll-Free) / +1 (516) 688-7013. Please have your CFA Institute ID number available.

All meeting ballots must be submitted between 7:30 am and no later than 9:30 am US Eastern Daylight Time on 31 July 2024.

5. **Following governance practice and fair notice to all members, no other proposals or amendments to current proposals shall be considered during the meeting. Proxy Statement**
6. **The Chair reserves the right to rule on the relevancy, redundancy and/or propriety of any matters or statements from the attendees. Any such rulings by the Chair will be final.**
7. **The Chair shall govern the meeting in a manner that is consistent with the Articles of Incorporation and Bylaws of CFA Institute.**